New Zealand

Regional Development Scholarships

Application Form

NOMINATING AUTHORITY/SPONSOR USE ONLY

ID No: _____ ☐ Male ☐ Female

Family Name: _____

Given Name: _____

Village/Province: _____

Country: _____

Satisfies country criteria: ☐ Yes ☐ No

Proposed commencement date: Semester: _____ Academic year: _____

First preference course: _____

Institution: _____

Second preference course: _____

Institution: _____

Course level requested:

Certificate	☐	Bachelors degree	☐
Advanced Certificate	☐	Postgraduate Certificate	☐
Diploma	☐	Postgraduate Diploma	☐
Advanced Diploma	☐	Masters degree	☐

Other: _____

Shortlisted for:

☐ New Zealand Regional Development Scholarship (NZRDS)

☐ Joint Regional Development Scholarship (e.g. Cook Islands)

Placement	☐	Full scholarship	☐
Reserve	☐	Tuition fees only scholarship	☐
Unsuccessful	☐		

Approved by: _____

Title: _____

Date: _____

NEW ZEALAND REGIONAL DEVELOPMENT SCHOLARSHIPS

New Zealand Regional Development Scholarships (NZRDS) provide the opportunity for individuals from developing Pacific Island countries to undertake studies at tertiary education institutions in the Pacific region.

The purpose of these scholarships is for Pacific Islanders to gain knowledge and skills to contribute to their home countries' human resource development needs. Scholarship recipients are required to return to their home countries within 14 days of completing their studies and to work for a minimum period of two years in order to assist in the development of their countries.

Applications from eligible candidates will be considered for a Regional Development Scholarship, sponsored by the New Zealand Government through the Ministry of Foreign Affairs and Trade (MFAT).

NZRDS awards are sponsored by the New Zealand Government and are administered by the New Zealand Ministry of Foreign Affairs and Trade (MFAT).

Eligibility

Before applying for a scholarship, applicants must check the eligibility criteria available from their Nominating Authority, or New Zealand High Commission located at the nearest New Zealand Diplomatic Post.

Regional Development Scholarships are offered to candidates from the following countries:

Countries eligible for NZRDS
Cook Islands
Kiribati
Samoa
Solomon Islands
Tonga
Tuvalu
Vanuatu

SECTION 1: APPLICANT DETAILS

This application must be completed in English.

Attach a recent passport sized (4 x 5 cm.) photograph of yourself

1. Country under which are you applying for a Regional Development Scholarship?

Your family name and other names should be the same as shown in your passport or birth certificate

2. Title: Mr Miss Mrs Ms Dr
   Family Name (Last or surname):
   Other Names (First and middle names):
   What is the name you want people to call you?

3. ☐ Male ☐ Female

4. Date of Birth: _____/_____/_____
   Day Month Year

Contact Address for Correspondence

The scholarship application process takes several months to be finalised. Please give an address where you can be contacted when a decision is reached. You may not be offered a scholarship if you cannot be contacted.

5. Number and street name:
   (Post Box number, if relevant):
   Suburb/Village: Town or City:
   Province/District:
   Country: Postcode:

   Home telephone number: Work telephone number:
   Fax number:
   Email address:
   The email address, if available, should be for an account that is checked regularly.

Emergency Contact

Please give an address where your family can be contacted in case of emergency while you are in the study country.

6. Name:
   Relationship to you (e.g. father, mother, sister):
   Number and street name:
   (Post Box number, if relevant):
   Suburb/Village: Town or City:
   Province/District:
   Country: Postcode:

   Home telephone number: Work telephone number:
   Fax number:
   Email address:

7. What is your country of citizenship? (Please list if more than one)

   1.

2.

If you hold New Zealand citizenship or permanent residency, you are not eligible to apply for this scholarship, with the exception of applicants from the Cook Islands, Niue or Tokelau who hold New Zealand citizenship. Applicants with dual Samoan and New Zealand citizenship are only eligible for New Zealand Regional Development Scholarships.

---

8. Are you living in your country of citizenship now?

☐ Yes ☐ No

If you answered No, which country are you living in now?_____

---

9. Are you entitled to New Zealand permanent residence or citizenship status (including whether you are married to, or in a de facto relationship with a New Zealand citizen)?

☐ Yes ☐ No

Do you have permanent residence status for another country?

☐ Yes ☐ No

If you answered Yes, list the countries that you have permanent residence status for:

---

10. What passport will you be travelling on?

Country:
Passport number (if known):
Passport expiry date (if known):
National Identification Number (if applicable):

---

11. Are you on, or have you previously held, a scholarship from the New Zealand governments or another sponsor (e.g. home government scholarship)?

☐ Yes ☐ No

If you answered Yes, please give details.

1. Name you were known as at time of scholarship:
   Name of scholarship:
   Sponsor:
   Year/s of scholarship:
   Qualification received or course undertaken:

2. Name you were known as at time of scholarship:
   Name of scholarship:
   Sponsor:
   Year/s of scholarship:
   Qualification received or course undertaken:

Applicants with Disabilities or Special Needs

12. Are there any special requirements which you may need to assist you during your study (e.g. wheelchair access)? *A Yes answer will not preclude you from consideration for a scholarship.*

☐ Yes ☐ No

If you answered Yes, please give details of the disability and any special requirements needed to undertake your study. Attach a copy of your doctor's assessment of your needs to each application form.

SECTION 2: DEPENDANTS

Dependants are your spouse or partner, and/or any of your children up to the age of 18 years. If you will be seeking assistance for financial support for your dependants in the study country, please note that there is strict eligibility criteria. Approval needs to be obtained from the Sponsor to bring dependants to the study country prior to their departure from the home country.

You are responsible for fully supporting your dependants in the study country. There is limited financial support available, but this will not cover all your dependants' living costs. You will need to have additional funding, including their travel costs to and from the study country. Support for dependants is not paid unless your study Programme is 12 months or longer and you have at least 12 months remaining on scholarship.

13. Are you:

    - ☐ Single
    - ☐ Married
    - ☐ In a de facto relationship

14. Provide details of any dependants for whom you may seek approval to join you in the study country. You may not receive scholarship funding for dependants not listed below.

Family name	**Other names**	**Relationship**	**Country of citizenship and/or permanent residency**	**Date of birth** (day/month/year)	**Gender** (M/F)

SECTION 3: PROPOSED STUDY PROGRAMME

*Scholarships are offered to applicants whose study Programme will benefit the development of their country**. It is important to choose a course and level of study that is a priority training need for your country.** This information is available from your Nominating Authority or the New Zealand Diplomatic Post in your home country.*

The study Programme and/or institution you request may be revised by your Nominating Authority or the Sponsor where it is determined another Programme and/or institution is more appropriate. ***Please make your choice carefully. It will be very difficult to change your Programme or institution once placement has been arranged.***

---

15. Tick one box that represents the level at which you want to study.

Certificate	☐	Bachelors degree	☐
Advanced Certificate	☐	Postgraduate Certificate	☐
Diploma	☐	Postgraduate Diploma	☐
Advanced Diploma	☐	Masters degree	☐

Other (please state): _____

Requested Study Programme

16. List your first and second choice in order of preference. Be specific and identify the qualification and one or two major subjects (e.g. Bachelor of Science, majoring in Environmental Science), and the institution where this is available.

	Qualification	**Major Subject(s)**	**Institution and Country**
1.			
2.			

17. Give details of any special subjects or skills development you would like included in your study Programme. Please be as specific as possible.

    Some practical training required for professional registration is not funded under Regional Development Scholarships. Applicants for such training should consult with the Nominating Authority or New Zealand Diplomatic Post in their home country prior to submitting their application.

Research Programme Applicants

Research Outline

All postgraduate applicants whose study Programme will include at least 50 percent research must attach an outline of the proposed research project (up to 1,000 words). The outline should include the following:

- Proposed research title
- Objectives
- Relationship of this research to previous work in this field by others and yourself (literature review)
- Significance and possible application of your proposed research to the development of your country
- Proposed research method, research plan and timeline for completion.

You must also attach two academic references on letterhead, dated no older than two years, in support of your application. If you have already applied to the nominated institution or had any correspondence with a staff member, please attach copies to the application form.

Home-Located Fieldwork

18. If you are applying for postgraduate study which includes at least 50 percent research, do you expect to undertake home-located fieldwork?

    ☐ Yes ☐ No

    If you answered Yes, give details such as the expected time needed for the research.

SECTION 4: ACADEMIC QUALIFICATIONS

19. Please provide the following information for all completed and partially completed secondary, technical and tertiary qualifications. List the most recent qualification first.

    *You must attach certified copies of **all** official results (e.g. academic transcripts, completion certificates in English) for each completed qualification to each copy of the application form. Include the grade assessment schedule used at each institution.*

Education institution **Location (town/city and country)**	**Years attended**		**Qualification** **Major subject or areas of study**
	From	**To**	

20. If any of the qualifications have been studied by distance education, please give details below:

SECTION 5: CURRENT STUDIES

21. What are you doing now?

    ☐ Studying at secondary (high) school
    ☐ Studying at tertiary level (full-time)
    ☐ Working (part-time) and studying at tertiary level (part-time)
    ☐ Working (full-time)
    ☐ Not studying or working (in transition)

    If you ticked 'Working (full-time)' or 'Not studying or working (in transition)', go to Section 6.

22. If you are studying now, what are you studying?

    ☐ Secondary school level
    ☐ University Foundation year
    ☐ Tertiary technical certificate
    ☐ Undergraduate diploma
    ☐ Bachelor degree
    ☐ Postgraduate diploma

    Other (please state): _____

23. What is the full name of your course/qualification?

Please attach a certified copy of your mid-year exam results for the current year to each application form.

24. List the major subject(s) or specific area of study:

25. Name of the school or institution:
Town/city and country where the institution is located:
What are the dates of your course?

Start date: _____/_____ Proposed finish date: _____/_____
Month *Year* *Month* *Year*

What is the length of your course?

When will the results be available? _____/_____
Month *Year*

SECTION 6: ENGLISH LANGUAGE PROFICIENCY

Institutions require minimum English language proficiency and you may be tested or asked to provide evidence of this.

26. Is English your first language?

☐ Yes ☐ No

If you answered Yes, please go to Section 7. If you answered No, please answer the following question.

27. Have you been taught in English at secondary/high school or in your tertiary studies?

☐ Yes *(please provide a statement from the institution verifying the language of instruction)*

☐ No

If you answered Yes, please go to Section 7. If you answered No, please answer the following questions:

28. Have you completed an IELTS (International English Language Testing System) or TOEFL (Test of English as a Foreign Language) test? *Note: Test results must be no more than 24 months old.*

☐ Yes ☐ No

☐ I have attached the **original copy** of my IELTS/TOEFL result to this application form.

Overall IELTS score (academic stream):

(Computer-based) TOEFL score: **or** (Paper-based) TOEFL score:

Date of test: _____/_____/_____
Day *Month* *Year*

29. Provide details of any English language training currently being undertaken (if relevant).

SECTION 7: EMPLOYMENT RECORD

This section covers your work history and current work situation. If you are:

- ☐ Currently employed or have had previous work experience, **please answer the questions in this section.** Attach an up-to-date curriculum vitae to this application.
- ☐ Not currently employed and have not had previous work experience, **go to Section 8**.

Current or Most Recent Position

30. Title of position:

    Start date: _____/_____ (*Month* / *Year*) End date: _____/_____ (*Month* / *Year*)

    Name of employer organisation:

    Address of employer organisation:

    Type of organisation:

    (e.g. government, private company, Non-Government Organisation, self-employed)

---

31. Briefly describe the work of your organisation:

---

32. Briefly describe your duties/responsibilities:

33. Will you return to this job after your study?

    ☐ Yes ☐ No

SECTION 8: EMPLOYMENT FOLLOWING SCHOLARSHIP

ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS

Please provide a detailed response as your answers to these questions will be a major consideration in your selection for a Regional Development Scholarship (continue on a separate sheet if needed).

---

34. What job do you expect to be doing on your return home?

    Title of position: _____

    Organisation: _____

35. Describe specifically how your proposed study will directly contribute to your current or future job.

36. Describe specifically how your proposed study and/or research will enable you to contribute to the social and/or economic development of your country.

SECTION 9: EMPLOYER ENDORSEMENT

If you are working, this section is to be completed (in English) by an authorised officer of your employer. If you are self-employed, you must fill out this section yourself.

Endorsed by Department/Organisation: _____

Address:

Telephone number:

Fax number:

Email address:

---

37. Why do you recommend this applicant?

---

38. Describe the specific skills (i.e. not the qualification) you would expect the applicant to gain from the proposed study or training.

Name of Employer:_____

Position: _____

Signature: _____

Date: _____/_____/_____ Official Stamp
Day *Month* *Year*

SECTION 10: NOMINATING AUTHORITY ENDORSEMENT

To be completed for public sector applicants (in English) by an authorised officer from the Nominating Authority.

39. How will the applicant's selection assist your country's development goals?

_____

As the Nominating Authority on behalf of the Government of: _____

I certify that I have examined the documents attached to this form and am satisfied that they are authentic and relate to the applicant. I certify that the level of study, field of study and length of scholarship (including fieldwork) proposed in this application are in accordance with the Government's Human Resource Development policy.

I nominate: _____

or a: ☐ New Zealand Regional Development Scholarship (NZRDS)

☐ Full Scholarship **or** ☐ Tuition Fee Scholarship

or a: ☐ Joint Regional Development Scholarship (e.g. Cook Islands)

Name of Certifying Officer: _____

Position: _____

Organisation: _____

Signature: _____

Date: _____/_____/_____ Official Stamp
Day *Month* *Year*

SECTION 11: CONDITIONS OF SCHOLARSHIP

Note: By signing the application declaration in Section 12, you will be agreeing that you understand the important conditions that will be attached to the scholarship and related study. If offered a scholarship, you will be asked to agree to certain conditions before accepting the scholarship. If you do not comply with these conditions, your scholarship will be terminated and you will incur a large financial debt to your Sponsor (New Zealand Government).

The main conditions are set out below for your information. You should know that the scholarship is not a personal gift to you, but rather an agreement between yourself and your Sponsor for the benefit of your home country, under which you solemnly agree to abide by certain conditions in return for which the Sponsor makes certain commitments.

If you are offered, and accept, a Regional Development Scholarship, you will be asked to:

- agree that the scholarship offered is for the appropriate field and level of study;
- agree to undertake any pre-course English language tuition or other bridging Programme as required by the education institution;
- acknowledge that no additional study under the scholarship will be considered;
- agree not to change your study Programme without the prior agreement of your Sponsor;
- agree to study full-time, achieve satisfactory academic progress and meet all course requirements and/or regulations set out by the education institution;
- agree to the disclosure of information regarding your progress (set out in full in the scholarship acceptance letter);
- agree to advise the Sponsor's Diplomatic Post in the study country of any circumstances that may affect your ability to continue with your studies or scholarship, or to complete within the required timeframe;
- ensure your student permit/visa and passport are kept current for the duration of your study or training;
- agree not to engage in employment outside vacation periods without agreement from your Sponsor and not beyond the restrictions applying to your visa;
- seek permission of the Sponsor before you move off campus;
- agree to ensure that the education institution and Sponsor have a current record of your residential and postal address in the study country;
- acknowledge that the scholarship may be withdrawn by your Sponsor for failure to maintain satisfactory academic progress or other specified causes, applicable under the relevant Regional Development Scholarship Operating Guidelines;
- agree to return home promptly within 14 days on the completion of your study Programme;
- acknowledge that if your study Programme is completed in advance of the original scholarship end date, then your scholarship will end at the same time as your study Programme;
- agree to advise your Sponsor immediately should you marry;
- acknowledge that an application for permanent residency of New Zealand during your study will result in the scholarship being terminated and that you will incur a large financial debt to your Sponsor to the total value of your scholarship;
- acknowledge that an application for permanent residence of New Zealand within two years of scholarship completion will put you in debt to your Sponsor to the total value of your scholarship; and
- agree to act in a manner that will not bring disrepute to yourself, your family, your country or your Sponsor during your scholarship.

Please note: To achieve the objectives of the scholarship, the Sponsor requires individuals to spend at least **two years** back in their home country utilising the skills gained on their scholarship before being allowed to undertake a further period of long-term study on a MFAT scholarship.

SECTION 12: APPLICANT DECLARATION

To be completed and signed by the applicant for a Regional Development Scholarship.

DO NOT sign this declaration unless you fully understand the conditions of the scholarship in Section 11. If you have any problems understanding the conditions or any part of this application form, you are strongly advised to contact your Nominating Authority or the New Zealand Diplomatic Post in your country.

I certify that the statements made by me in this application for a Regional Development Scholarship are true, complete and correct to the best of my knowledge and acknowledge that supplying incomplete or false information will result in the New Zealand Government withdrawing a scholarship, if offered.

I fully understand the conditions under which the scholarship is offered, and if offered a scholarship, I agree to:

a) carry out such instructions and abide by such conditions as may be stipulated by MFAT and the education institution supervising my scholarship, and sign an agreement with the Sponsor to that effect;
b) take up the scholarship in the academic year for which it is offered;
c) follow the study Programme and abide by the regulations of the institution in which I undertake to study;
d) submit any progress reports which may be required; and
e) return home at the end of my scholarship, regardless of the time remaining on my visa or at any time upon formal request of the New Zealand Government.

I also agree:

f) to the release of information contained in this form to relevant authorities to enable collection of academic results, placement in a tertiary institution, consideration for a scholarship, and the ongoing administration and monitoring of my scholarship;
g) to the exchange of information with MFAT, or any other relevant authorities or government agencies (e.g. immigration authorities);
h) to obey the laws and maintain an acceptable standard of conduct while in the study country; and
i) that the New Zealand Government is not responsible for any of my actions while I am in the study country.

I am not aware of any medical or other conditions which might prevent me from completing my study Programme within the time allowed for the scholarship.

I fully understand that if I am offered a scholarship, the New Zealand Government may subsequently withdraw it at any time if I fail to make adequate academic progress, or for other sufficient cause as determined.

Printed name
(as in your passport or birth certificate): _____

Signature of applicant: _____

Date: _____

Privacy Information

The information given in this application will be used in your selection and to seek placement in the area of study requested. MFAT, the Nominating Authority and the institution/s that are sent this application will record details from this application form. Your own government or employer may be given details about successful and unsuccessful placements. This information may include details about the institution, training, length of training, and costs associated with the study Programme.

The personal information collected, used and disclosed by MFAT will be in accordance with the New Zealand Privacy Act 1993.

SECTION 13: DOCUMENT CHECKLIST

It is important that you correctly fill out all relevant sections, and attach all the documents requested, in the application form. Applications with incomplete documentation **will not be considered for a scholarship**.

You will need to complete **TWO COPIES** of the application form.

Attach **certified** copies of the required documentation to **each** copy of this application form.

A certified copy is where an authorised official of a school or institution or a Justice of the Peace, Solicitor, Notary Public, Magistrate or equivalent other authorised official signs, dates and gives an official stamp verifying that the document is a true copy. If you are unsure about who is the appropriate person to certify your documents, you should contact the Nominating Authority or the New Zealand Diplomatic Post in your country.

Where original documents are not in English, you must provide certified copies of official English translations.

Please check that you have attached the following documents in support of your application:

A. All applicants:

- ☐ a signed and completed scholarship application declaration (Section 12);
- ☐ a recent passport size photograph (attached to the application in Section 1);
- ☐ a certified copy of your birth certificate or your passport personal information pages (in English);
- ☐ an official certified copy of all secondary school and/or tertiary results. If you are expecting to complete a course at the end of the current semester, you must provide the latest available transcript and forward a certified copy of your results as soon as possible;
- ☐ a certified copy of the graduation or completion certificate for each completed secondary/tertiary qualification;
- ☐ a copy of the grade assessment schedule used at each institution for all academic results or transcripts.

And if applicable:

- ☐ if English is not your first language or if English was not the language of instruction at your secondary school/university, evidence of your English language proficiency;
- ☐ a current Curriculum Vitae detailing your education background, job skills and work experience (Section 7);
- ☐ a completed endorsement from your employer (Section 9).

B. Applicants for postgraduate courses whose study will include at least fifty percent research must provide:

- ☐ an outline of the proposed research project (up to 1,000 words);
- ☐ details of any proposed home-located fieldwork required as part of your research;
- ☐ two academic references on letterhead (dated no older than two years);
- ☐ list of relevant publications and unpublished theses.