

New Zealand **SCHOLARSHIPS**



Application Form

New Zealand ASEAN Scholars Awards
New Zealand Pacific Scholarships
New Zealand Development Scholarships
Commonwealth Scholarships

www.aid.govt.nz/schols



NEW ZEALAND SCHOLARSHIPS

New Zealand Scholarships empower individuals with the knowledge, skills and qualifications to contribute to economic, social and political development within selected developing countries. They are funded through the New Zealand Aid Programme and managed through the New Zealand Ministry of Foreign Affairs and Trade.

Scholarship recipients are required to return to their home country on completion of their scholarship to work for a minimum period of two years in order to apply their new skills and knowledge.

APPLICATION CHECKLIST

It is important that you correctly fill out all relevant sections in this application form and include all relevant documents listed below. **Applications with unanswered questions or incomplete documentation will not be considered for a scholarship.**

Supporting documents provided with this application must be **certified true copies of original documents** with the official stamp and signature of a Justice of the Peace, Solicitor, Notary Public, an official from the New Zealand Diplomatic Post, or another authorised official. Where original documents are not in English, you must provide certified true copies of official English translations.

All New Zealand Scholarship award applicants must provide TWO copies of this application form (one original copy and one photocopy), completed in English. Each copy of the application form must include:

- A signed application Declaration on page 12.
- A certified copy of your birth certificate (in English).
- A certified copy of official evidence of any name change (in English).
- A certified copy of the personal pages of your passport.
- For applicants applying for undergraduate study only (where eligible), a certified copy of your official secondary school results and the grading schedule for each qualification (in English).
- For all applicants applying for postgraduate study, a certified copy of the academic transcript for all tertiary qualifications and the grading schedule for each qualification (in English).
- A certified copy of the completion or graduation certificate for each tertiary qualification that you have completed (in English).
- The **original** international English proficiency test result, e.g. IELTS or TOEFL, or selection of one of the valid reasons for not providing the results as listed in Section Eleven on page 10. Photocopies will not be accepted. Test results must be no more than 24 months old by the commencement of study.
- If you are employed, a current job description confirming your position and outlining your responsibilities and duties.
- A **current** (dated) curriculum vitae - a brief history of your education, work experiences and skills.
- Three references (no more than 24 months old) on official letterhead, supporting your scholarship application to study in New Zealand. References should be provided from your current employer and a former lecturer (or school principal for undergraduate applicants), and where possible, a relevant government or community-based organisation.
- A 500 word statement describing the specific skills and knowledge you want to gain from your proposed study and how this will contribute to your current and/or future job.
- A 500 word statement describing how your proposed area of study will enable you to contribute to the social or economic development of your home country.
- For Masters and Doctoral research students*, a 500 word statement outlining your proposed research topic.

Do not send in an application without all the required documentation

FURTHER INFORMATION

Information on the New Zealand Scholarships including eligible countries, the application process, deadlines, priority subject areas, and the list of participating New Zealand education institutions is available on the scholarships pages of the New Zealand Aid Programme website: www.aid.govt.nz/schols

| SECTION ONE: SCHOLARSHIP TYPE | | |
|---|--|---|
| Which scholarship are you applying for? (<i>tick one</i>) | <input type="checkbox"/> New Zealand Pacific Scholarship <input type="checkbox"/> New Zealand ASEAN Scholars Award <input type="checkbox"/> New Zealand Development Scholarship <input type="checkbox"/> Commonwealth Scholarship | <i>For information about which scholarship to apply for, visit www.aid.govt.nz/schols</i> |

| SECTION TWO: PERSONAL INFORMATION | | | | |
|--|---|--|--|--|
| <i>Please note that your family name and other names should be the same as the official names on your passport or birth certificate.</i> | | <i>Attach a recent passport sized photograph of yourself</i> | | |
| First name(s) | | | | |
| Family name (surname) | | | | |
| Gender | <input type="checkbox"/> Male <input type="checkbox"/> Female | | | |
| Date of birth | <i>(dd/mm/yyyy)</i> | | | |
| Place of birth | | | | |
| Country of citizenship | | | <i>Please list second country if you have dual citizenship</i> | |
| 2 nd country of citizenship | | | | |
| Do you have permanent residency status in any other country? | <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please list:</i> | | | |
| Have you applied for permanent residency status in any other country? | <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please list:</i> | | | |
| Passport number | | Passport expiry | | |
| Do you suffer from any illness or disability that might affect your ability to participate in the proposed study programme (for example, psychiatric condition, asthma, diabetes, significant visual impairment, motor disability or significant hearing loss)? A 'Yes' answer will not affect your chances of successfully obtaining a scholarship. | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| If you have answered 'Yes', please provide brief details of the illness or disability and any special requirements or support you may require to complete your study programme on a separate sheet of paper. Please attach a copy of your doctor's assessment of your needs. | | | | |
| Applicant contact details: The scholarship application process takes several months. Please give an address where you can be contacted when a decision is reached. You may not be offered a scholarship if you cannot be contacted. | | | | |
| Number and street name | | | | |
| PO Box number | | | | |
| Suburb/village | | | | |
| Town/city | | | | |
| District/Province | | | | |

| | | | |
|--|--|-----------|--|
| Country | | Post Code | |
| Home telephone number | | | |
| Work and/or cell-phone number | | | |
| Email address (enter more than one if relevant) | | | |
| Emergency contact details: Name someone we can contact in an emergency during your study in New Zealand | | | |
| Name | | | |
| Relationship to you | | | |
| Number and street name | | | |
| Suburb/village | | | |
| Town/city | | | |
| Country | | Post Code | |
| Home telephone number | | | |
| Work and/or cellphone number | | | |
| Email address | | | |

SECTION THREE: DEPENDANTS

In order to qualify for a reunion airfare or to have your dependants accompany you to New Zealand, you must complete the information below.

Please note that the scholarship does **not** provide financial support for your dependants.

Please attach a separate sheet of paper if you have additional dependants to those below.

If you intend to have your dependants accompany you on scholarship to New Zealand, please note the following:

1. You are responsible for supporting your dependants for the duration of their stay in New Zealand.
2. Family entry is subject to meeting Immigration New Zealand's entry requirements.
3. Spouses/partners may apply for a non-labour market tested work permit.
4. Dependant school aged children have domestic access to New Zealand schools.
5. Families have access to the New Zealand health system as if they were New Zealand citizens.

| | | | |
|---------------|----------------------------------|---|----------------------------------|
| Family status | <input type="checkbox"/> Single | <input type="checkbox"/> Single with children | <input type="checkbox"/> Married |
| | <input type="checkbox"/> Engaged | <input type="checkbox"/> De facto relationship / have a partner | |

Dependants details (*Dependants are defined as the Awardee's spouse (if legally married) or partner (if in a de-facto relationship), and children under 19 years of age*)

| Full name (first & family) | Gender (M/F) | Date of birth | Relationship | Do you intend for them to join you in NZ? (tick one) |
|----------------------------|--------------|---------------|--------------|--|
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

SECTION FOUR: PROPOSED STUDY PROGRAMME

- List your first and second choice of qualification that you want to study in New Zealand.
- The education institution must be one of the institutions listed in Annex 2 (page 13).
- The qualification and major listed must be currently available at the institution. Please check the institution website or contact the institution for an up to date list of their qualifications (Refer to Annex 2 for website information).
- Refer to www.aid.govt.nz/schols to find out the priority subject areas for your country.
- Choose carefully as if you are awarded a New Zealand Scholarship, you will not be permitted to make changes.

| | |
|-----------------------------|--|
| First Choice Qualification | |
| Major Subject/s | |
| Education Institution | |
| Second Choice Qualification | |
| Major Subject/s | |
| Education Institution | |

Use the table in Annex 1 (page 13) to identify one employment sector most similar to your intended area of work upon completion of your study, and list below.

| | |
|--|--|
| Employment sector <i>(from the list in Annex 1)</i> | |
|--|--|

If there are no employment sectors in Annex 1 that are relevant to your intended area of work, please state your specific sector here:

SECTION FIVE: CURRENT STUDY

| | | | | |
|--|---|---|---|--|
| List your current occupation <i>(if 'working' or 'not studying or working' is selected, go to Section Six)</i> | <input type="checkbox"/> Working (full-time) | | <input type="checkbox"/> Working (full-time) and studying at tertiary level (part-time) | |
| | <input type="checkbox"/> Working (full-time) and studying at tertiary level (full-time) | | <input type="checkbox"/> Studying at tertiary level | |
| | <input type="checkbox"/> Studying at secondary school | | <input type="checkbox"/> Not studying or working | |
| If you are studying now, list the level at which you are studying | <input type="checkbox"/> Secondary school | <input type="checkbox"/> University foundation year | <input type="checkbox"/> Tertiary training / technical certificate | |
| | <input type="checkbox"/> Undergraduate diploma | <input type="checkbox"/> Bachelors degree | <input type="checkbox"/> Postgraduate diploma | |
| | <input type="checkbox"/> Masters degree | <input type="checkbox"/> Doctorate (PhD) | | |
| Qualification name | | | | |
| Major subject(s) | | | | |
| Start date | | Proposed end date | | |
| Length of qualification | | | | |
| Education institution name | | | | |

| | | | |
|--|------------------------------|--|-----------------------------|
| Institution location (town/city and country) | | | |
| Are you on a scholarship now? If yes, complete details below | <input type="checkbox"/> Yes | | <input type="checkbox"/> No |
| Sponsor name | | | |
| Scholarship name | | | |

| SECTION SIX: STUDY HISTORY | | | |
|--|--|-----------------------|--|
| <p>For each previous qualification you must also include with this application:</p> <p><input type="checkbox"/> A certified copy of the complete academic transcript (mark sheets); and</p> <p><input type="checkbox"/> A certified copy of the completion certificate</p> | | | |
| <p>Provide the following information for <u>all</u> completed and partially completed tertiary or vocational qualifications. Undergraduate applicants must also provide information about senior secondary qualifications. List the most recently completed qualification first.</p> | | | |
| Qualification | | | |
| Major subject | | | |
| Education institution | | | |
| Institution location | | | |
| Start date (month/year) | | End date (month/year) | |
| Qualification | | | |
| Major subject | | | |
| Education institution | | | |
| Institution location | | | |
| Start date (month/year) | | End date (month/year) | |
| Qualification | | | |
| Major subject | | | |
| Education institution | | | |
| Institution location | | | |
| Start date (month/year) | | End date (month/year) | |
| List any of the qualifications that have been studied by distance education | | | |
| List details of any relevant academic distinction or prizes | | | |
| <p>List any scholarships you have previously received, including any funded by the New Zealand Government.</p> <p>Include the scholarship name, duration, qualification or course undertaken and the date completed.</p> | | | |

SECTION SEVEN: WORK HISTORY

If you are currently employed or have recently been employed:

- Answer the questions in this section, and
- You must also include an up-to-date curriculum vitae and current job description with this application.

If you are not currently employed and have no previous work experience, go to Section Nine.

| | |
|------------------------------------|--|
| Current/most recent position title | |
| Organisation | |
| Start date (month/year) | |

If you are employed now, refer to the list in Annex 1 (page 13) to identify up to two employment sectors most similar to your current area of work, and list below:

| | |
|--|--|
| Employment sector <i>(from the list in Annex 1)</i> | |
|--|--|

If your employment sector is not listed in Annex 1 (page 13) please state your employment sector here:

| | | | |
|--|--|--|--|
| What type of organisation do you work for? | <input type="checkbox"/> Local Government | <input type="checkbox"/> Community/Non-Government Organisation | <input type="checkbox"/> Private company |
| | <input type="checkbox"/> Central Government | <input type="checkbox"/> International NGO | <input type="checkbox"/> Self-employed |
| | <input type="checkbox"/> Multilateral Agency | <input type="checkbox"/> Other (please state): | |

| | |
|---|--|
| Briefly describe the work of your organisation. | |
|---|--|

| | |
|---|--|
| Will you return to your current job after your study? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|---|--|

If you answered 'no' or you are not currently working, what is your prospective employment on your return home?

| | |
|--------------|--|
| Name of Job | |
| Organisation | |

SECTION EIGHT: EMPLOYER ENDORSEMENT

- If you are working, this section must be completed (in English) by your employer or an authorised officer from your place of employment, or
 If you are self-employed, you may answer the questions yourself.

| | | | |
|---|--|------------------------|--|
| Name of company/ organisation | | | |
| Address | | | |
| Telephone Number | | | |
| Email address | | | |
| Do you endorse and support this applicant's application for a New Zealand Scholarship? | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Are there any comments you would like to make in support of this application for a New Zealand Scholarship? | | | |
| After the scholarship is completed would this person have a position in your organisation? | | | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | If yes, what position: | |
| Describe below the specific skills and knowledge you and your organisation want the applicant to gain from the proposed study. Please be as specific as possible. | | | |
| Skills and knowledge 1 | | | |
| Skills and knowledge 2 | | | |
| Skills and knowledge 3 | | | |
| Skills and knowledge 4 | | | |
| Authorising official's full name | | | |
| Position | | | |
| Signature | | Date (dd/mm/yyyy) | |
| Official Stamp | | | |

SECTION NINE: COMMUNITY EXPERIENCES

List any voluntary or community activity in which you have recently been involved. Please attach an additional sheet of paper if required.

| | | | |
|-----------------------------|--|-----------------------|--|
| Organisation | | | |
| Role or type of involvement | | | |
| Start date (month/year) | | End date (month/year) | |
| Organisation | | | |
| Role or type of involvement | | | |
| Start date (month/year) | | End date (month/year) | |

SECTION TEN: RELEVANCE OF STUDY TO DEVELOPMENT OF YOUR HOME COUNTRY

Please be as specific as possible as your answers to these questions will be a major consideration of your eligibility for a New Zealand Scholarship.

All applicants:

You must include with this application:

In no more than 500 words (on a separate sheet of paper) describe the specific skills and knowledge you want to gain from your proposed study and how this study will contribute to the role and responsibilities of your current and/or future job;

and

In no more than 500 words (on a separate sheet of paper) describe specifically how your proposed study and/or research will enable you to contribute to the social or economic development of your home country. Reference to any existing national skills shortages or labour needs in your home country will strengthen your application.

Research Masters and PhD applicants:

You must also include with this application:

In no more than 500 words (on a separate sheet of paper) provide an outline of your proposed research topic, research question and objectives, methodology, and timeline. Note that most PhD and some Masters research students will be expected to undertake fieldwork in their home country (funded by the scholarship). You should clearly demonstrate the significance, benefit and application of the proposed research topic to the development of your home country.

SECTION ELEVEN: ENGLISH LANGUAGE COMPETENCY

You must include with this application:

Original IELTS (International English Language Testing System) results. Test results must be no more than 24 months old by the commencement of study;

Or

Original copy of TOEFL (Test of English as a Foreign Language) results. Test results must be no more than 24 months old by the commencement of study;

Or

If you are not providing IELTS/TOEFL results please advise the reason:

I have sat an IELTS or TOEFL test and am awaiting results. I will supply the results as soon as they are available.

IELTS or TOEFL testing is not available in my region or country (Pacific Islands only).

I have previously completed tertiary education in English AND I have included an official statement from the education provider that English is the language of instruction.

Note that you are also required to meet the English language proficiency criteria of the education institution you are applying to. They may request additional documentation.

Is English your first language?

Yes No

Include details below of any IELTS (International English Language Testing System) academic tests you have undertaken. Please also include the original results with this application.

| | | | |
|----------------------|--|---------------------|--|
| IELTS date of test | | IELTS overall score | |
| IELTS listening band | | IELTS reading band | |
| IELTS writing band | | IELTS speaking band | |

Include details TOEFL (Test of English as a Foreign Language) test you have undertaken. This should be EITHER an Internet-based TOEFL score OR a Paper-based TOEFL score. Please also include the original results with this application.

| | | | |
|----------------------------|--|-------------------------------------|--|
| TOEFL date of test | | Test of Written English (TWE) score | |
| Internet-based TOEFL score | | Paper-based TOEFL score | |

Have you been taught in the medium of English?

Yes No

If 'yes', tick the boxes at the level you have been taught in English

Senior secondary school

Undergraduate or postgraduate level

While training for my job

SECTION TWELVE: WHERE YOU HEARD ABOUT THE NEW ZEALAND SCHOLARSHIPS

Tick the box that most accurately represents where you first heard about the New Zealand Scholarships:

- The New Zealand Aid Programme website (www.aid.govt.nz)
- Event attended or hosted by the New Zealand Embassy or High Commission in your country
- From information about studying in New Zealand from The New Zealand Embassy or High Commission
- Website/blog of the New Zealand Embassy or High Commission in your country
- Social media (such as a New Zealand Embassy or High Commission Facebook page)
- A New Zealand university
- A school or university in your country
- Newspaper
- Online advertising
- Employer – private sector
- Employer – government sector
- Business association
- Education agency
- Friends or family
- Other (please state): _____

SECTION THIRTEEN: NEW ZEALAND SCHOLARSHIP CONDITIONS AND DECLARATION

Conditions of Scholarship

If your application is successful and you are offered a New Zealand Scholarship, you will be asked to sign a declaration which confirms that you understand and agree to certain conditions before accepting the scholarship. Some of these conditions are listed below. Contact the New Zealand Embassy or High Commission for a full listing of these conditions.

In accepting, you will be asked to:

- agree to undertake the study programme included in the Letter of Scholarship Offer full time and understand that this must not be changed without the prior written approval of MFAT;
- agree to make every effort to achieve satisfactory academic progress in your studies in accordance with the continuation criteria set by MFAT and the Education Institution;
- agree that you will return to your home country within 14 days completion of your study programme and return directly to your home country for a minimum period of two years, in order to utilise the knowledge you have gained through your scholarship to contribute toward the social and/or economic development of your home country;
- agree that your spouse/partner and dependant children (if relevant) will return to your home country within 14 days of completion of your study programme and return directly to your home country for a minimum period of two years;
- agree that you and your spouse/partner and dependant children (if relevant) will not apply for a visa (excluding a short term visitor visa) to re-enter New Zealand within two years of scholarship completion;
- agree that you will not apply for permanent residency of any country including New Zealand during the scholarship period or within two years of scholarship completion;
- agree to obey the laws of New Zealand and maintain an acceptable standard of conduct while in New Zealand;
- agree that the New Zealand Government is not responsible for any of your actions during the term of your scholarship;
- agree to ensure your immigration visa and passport are kept current for the duration of the scholarship.

Declaration

I confirm and declare that:

1. I am not aware of any medical, personal or other circumstances (e.g. disability, illness, family or financial matters), which might prevent me from completing my study within the scholarship term;
2. I agree to the release of information in this application form and information relating to the scholarship or study to relevant authorities, in accordance with the New Zealand Privacy Act 1993, to enable placement in an education institution, consideration for a scholarship, collection of academic progress reports and results, and the ongoing administration and monitoring of the scholarship;
3. I agree to the exchange of information between MFAT and authorities such as Immigration New Zealand (regarding your immigration status) or any other relevant government agency (e.g. New Zealand Inland Revenue or the New Zealand Qualifications Authority);
4. I understand that the law of New Zealand will apply to any agreement between myself and the New Zealand Government.

I declare that the information provided about and by me in this application for a New Zealand Scholarship award is true, complete and correct to the best of my knowledge. I acknowledge that supplying false or misleading information is a serious offence under the New Zealand Crimes Act 1961 and will result in the New Zealand Ministry of Foreign Affairs and Trade (MFAT) withdrawing a scholarship, if offered.

| | |
|-----------|-------------------|
| Full Name | |
| Signature | |
| Date | <i>dd/mm/yyyy</i> |

| Annex 1 | Employment Sectors |
|--|---|
| Use this information to complete: <ul style="list-style-type: none"> ▪ Section Four: Proposed Study Programme, and ▪ Section Seven: Work History | |
| Note that: <ul style="list-style-type: none"> ▪ Scholarships are awarded in the subjects that are a priority for each country. ▪ Not all subjects are available for all countries. ▪ Refer to www.aid.govt.nz/schols to find out the priority subject areas for your country. | |
| Agriculture (including Agribusiness & Animal Health) | Forestry |
| Business (private sector) | Health |
| Diplomacy / Foreign Affairs | Human Rights / Gender |
| Disaster Risk Management | Information Technology |
| Education – Primary/Secondary | Public Sector Management/Governance |
| Education – Tertiary | Public Utilities and Infrastructure |
| Economics | Renewable Energy |
| Engineering | Skilled trades (plumbing, electrical, construction) |
| Environmental/Natural Resource management | Tourism |
| Finance | Trade |
| Fisheries/Marine Resources | Urban Planning and Development |
| Food Safety | Waste Management |

| Annex 2 | Education Institutions |
|--|---|
| Use this information to complete Section Four: Proposed Study Programme | |
| Note that: <ul style="list-style-type: none"> ▪ Scholarships are only available for study at the institutions listed below. ▪ Scholarships are awarded in the subjects that are a priority for each country. ▪ Not all subjects are available for all countries. ▪ Refer to www.aid.govt.nz/schols to find out the priority subject areas for your country. ▪ Visit the institution websites or contact the institutions to find information about their current qualifications and courses. ▪ Visit www.studyinnewzealand.com to find information about studying in New Zealand | |
| <p>Auckland University of Technology (AUT University) http://www.aut.ac.nz/study-at-aut/international-students</p> <p>Lincoln University (Christchurch) www.lincoln.ac.nz/scholarships</p> <p>Manukau Institute of Technology (Auckland) (undergraduate study only) (Auckland) http://www.manukau.ac.nz/students/international</p> <p>Massey University (Palmerston North, Wellington, and Auckland) http://www.massey.ac.nz/massey/international/</p> <p>Unitec (Auckland) http://www.unitec.ac.nz/future-students/international-students/international-students_home.cfm</p> | <p>University of Auckland http://www.auckland.ac.nz/uoa/home/for/international-students/</p> <p>University of Canterbury (Christchurch) http://www.canterbury.ac.nz/international/</p> <p>University of Otago (Dunedin) http://www.otago.ac.nz/international/index.html</p> <p>Victoria University of Wellington http://www.victoria.ac.nz/international/</p> <p>University of Waikato (Hamilton) www.waikato.ac.nz/international</p> |